

**PROPOSED
MINUTES
of the**

APPROVED MINUTES
January 17, 2024
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome

**MEMBERS
PRESENT:** Mrs. Mary Haskell
Mr. Jack Bell
Mrs. Johanna Burkhardt
Ms. Kelly Howe
Mr. Mark Leighton
Mr. Ryan Remza

MOTION Bell
SECONDED Remza
APPROVED 2/21/24

**MEMBERS
ABSENT:** Mrs. Suzanne Vimislik

**ALSO
PRESENT:** Ms. Natalie Brubaker, Superintendent
Ms. Catherine Kacyvenski, Assistant Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ethan Berry, Business Executive
Dr.. Jill Rich, Donnelly Principal
Ms. Jessica Bowerman, Brookside Principal
Ms. Laura Karlson, MS Principal
Ms. Sydelle Steward, HS Principal
Mr. Ralph Schuldt, Director of Facilities
Mr. Shannon Hogan, SVTA Representative
15 Students

Mrs. Haskell, Board President, called the meeting to order at 6:01 p.m.

RECORD OF ATTENDANCE – Mr. Remza made a motion, seconded by Ms. Howe, to accept into record the attendance for the January 17, 2024, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (6 yeses)

APPROVAL OF MINUTES – Mr. Leighton made a motion, seconded by Mrs. Burkhardt to approve the minutes of the December 20, 2023, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (6 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – No Report

FINANCIAL REPORT – Mr. Remza made a motion, seconded by Mr. Bell, that the Board acknowledges receipt of the December financial reports. Upon vote the motion was approved unanimously. (6 yeses)

SUPERINTENDENT'S REPORT – Mrs. Brubaker reported that she and the Policy Committee have been working to update the district policy book with all of the New York State required policies. She said that she hopes the governor's actual budget will be better than the current proposed budget as it is showing a decrease in foundation aid from last year. She stated that individual budget review meetings will be taking place over the next two days.

PRESENTATION – Bus Electrification Study - Arcadis – Arcadis gave a presentation regarding a bus electrification study, which they explained our district qualifies for funding for this study through NYSERDA's Clean Green Schools Initiative. He explained that the state has mandated that as of 2027, all new buses must have zero emissions, and that by the year 2035, the entire bus fleet must have zero emissions.

Resolutions – Mr. Leighton made a motion, seconded by Mrs. Burkhardt, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorizes the 3 services recommended on the CPSE list dated 12/8/23 – 1/4/24
- Authorizes the 12 services recommended on the CSE list dated 12/13 – 12/20/23

Retirement – that the following retirement be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Carolyn Orzel	Teacher	2004– 2024 (20)	6/30/24

Leave of Absence – that Jessica Esperon-Meneilly, Senior High teacher, be granted a medical leave of absence from January 29 through February 26, 2024.

Instructional Substitute Appointment – that the following instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Doreen Hopkins	Substitute Teacher – Certified	As Per contract	1/18/24

2023-24 Department Chairperson – that the following Department Chairperson be approved at the contractually negotiated stipend for 2023-24 school year::

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Dana Zietz	Math	As Per Contract (<i>prorated</i>)	Tier 1

Athletic Department Appointments – that the following athletic department head spring coach appointments for the 2023-24 school year:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Matt Merrell	Head Varsity Baseball	As Per Contract	2023-24 School Year
Karen Bidwell	Head Varsity Softball	As Per Contract	2023-24 School Year
Grace Tabek	Head Varsity Girls’ Track	As Per Contract	2023-24 School Year
Matthew Schneider	Head Varsity Boys’ Track	As Per Contract	2023-24 School Year
Anthony Ruffo	Head Varsity Boys’ Tennis	As Per Contract	2023-24 School Year
Mike Ford	Head Varsity Girls’ Flag Football	As Per Contract	2023-24 School Year

Budget Transfer – that the following budget transfer be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 2250.490-99-990	A 2110.490-99-990	\$25,000.00

Tuition Rates – that the tuition rates for 2022-23 be approved as follows:

<u>Grade Level of Pupil</u>	<u>Tuition for Regular Education Pupil</u>	<u>Tuition for Special Ed Pupil</u>
Full Day K-5	\$9,044	\$33,749
Full Day 6-12	\$15,295	\$40,000

School Policies – 1st Reading –

- that the new School Policy #3220, Use of Assistance Animals, be reviewed. Second reading/adoption to be recommended at the February 21, 2024, Board of Education Meeting.
- that the new School Policy #3430, Diversity, Equity, and Inclusion in the District, be reviewed. Second reading/adoption to be recommended at the February 21, 2024, Board of Education Meeting.
- that the new School Policy #7150, Remote Instruction, be reviewed. Second reading/adoption to be recommended at the February 21, 2024, Board of Education Meeting.
- that the new School Policy #8440, Home, Hospital, or Institutional Instruction (Homebound Instruction), be reviewed. Second reading/adoption to be recommended at the February 21, 2024, Board of Education Meeting.
- that the revision of School Policy #1510, Regular Board Meetings and Rules (Quorum and Parliamentary Procedure), be reviewed. Second reading/adoption to be recommended at the February 21, 2024, Board of Education Meeting.
- that the revision of School Policy #3420, Non-Discrimination and Anti-Harassment in the District, be reviewed. Second reading/adoption to be recommended at the February 21, 2024, Board of Education Meeting.

- that the revised School Policy #5676, Privacy and Security for Student Data and Teacher and Principal Data, be reviewed. Second reading/adoption to be recommended at the February 21, 2024, Board of Education Meeting.

Upon vote the motion was approved unanimously. (7 yeases)

DWRU Contract – Mr. Leighton made a motion, seconded by Mrs. Burkhardt, that the Susquehanna Valley Board of Education approve the funds for the contract between the District and the Susquehanna Valley District-Wide Resource Unit (DWRU) for the school years July 1, 2024, through June 30, 2027.

Upon vote the motion was approved unanimously. (6 yeases)

Bid Opening – General Contractor – Mr. Remza made a motion, seconded by Mr. Bell, WHEREAS notice to bidders has been duly given as required by law for 2022 Capital Improvements General Contract Construction Work for the Susquehanna Valley Central School District (the “General Construction Work”), as described in the plans and specifications prepared by Arcadis/IBE Group; and

WHEREAS there has been filed with the Clerk of the District in response to the notice bid proposals for providing the specified construction with the required bid bond accompanying each proposal; and

WHEREAS the bid from Fahs Construction (“Fahs”) is the best and lowest responsible bid for the designated public improvement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT.

Section 1. That any irregularities associated with the submittal of bids for the General Construction Work are hereby waived.

Section 2. That the bid from Fahs is hereby accepted for the Base Bid of \$4,452,000.00, and Add Alternatives; GC-2 in the amount of \$31,000.00, GC-3 in the amount of \$112,000.00, and GC-4 in the amount of \$52,000.00, for an aggregate contract price of \$4,647,000.00, and that the contract is now awarded subject to the following contingencies:

- Receipt of a Performance Bond and a Labor and Material Bond in the amount of 100% of the bid award amount, in the form satisfactory to the District’s architects and legal counsel.
- Receipts of Accord Insurance Certificates in a form satisfactory to the District’s architects and legal counsel.
- Execution of an AIA-A101 Owner-Contractor Agreement in a form satisfactory to the District’s architects and legal counsel.

Section 3. The President of the Board of Education, Superintendent, and Clerk of the District, are hereby authorized and directed to execute all necessary documents with Fahs for the General Construction Work as is herein referred to.

Upon vote the motion was approved unanimously. (6 yeases)

Bid Opening – Mechanical Construction – Ms. Howe made a motion, seconded by Mr. Bell, WHEREAS notice to bidders has been duly given as required by law for 2022 Capital Improvements Mechanical Contract Construction Work for the Susquehanna Valley Central School District (the “Mechanical Construction Work”), as described in the plans and specifications prepared by Arcadis/IBE Group; and

WHEREAS there has been filed with the Clerk of the District in response to the notice bid proposals for providing the specified construction with the required bid bond accompanying each proposal; and

WHEREAS the bid from Louis N. Picciano & Sons, Inc. (“Picciano & Sons”) is the best and lowest responsible bid for the designated public improvement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT.

Section 1. That any irregularities associated with the submittal of bids for the Mechanical Construction Work are hereby waived.

Section 2. That the bid from Fahs is hereby accepted for the Base Bid of \$1,533,850.00, and that the contract is now awarded subject to the following contingencies:

- Receipt of a Performance Bond and a Labor and Material Bond in the amount of 100% of the bid award amount, in the form satisfactory to the District’s architects and legal counsel.
- Receipts of Accord Insurance Certificates in a form satisfactory to the District’s architects and legal counsel.
- Execution of an AIA-A101 Owner-Contractor Agreement in a form satisfactory to the District’s architects and legal counsel.

Section 3. The President of the Board of Education, Superintendent, and Clerk of the District, are hereby authorized and directed to execute all necessary documents with Picciano & Sons for the Mechanical Construction Work as is herein referred to.

Upon vote the motion was approved unanimously. (6 yeases)

Bid Opening – Electrical Construction – Mr. Leighton made a motion, seconded by Mr. Bell, WHEREAS notice to bidders has been duly given as required by law for 2022 Capital Improvements Electrical Contract Construction Work for the Susquehanna Valley Central School District (the “Electrical Construction Work”), as described in the plans and specifications prepared by Arcadis/IBE Group; and

WHEREAS there has been filed with the Clerk of the District in response to the notice bid proposals for providing the specified construction with the required bid bond accompanying each proposal; and

WHEREAS the bid from Schuler - Haas Electric Group (“Schuler-Haas”) is the best and lowest responsible bid for the designated public improvement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT.

Section 1. That any irregularities associated with the submittal of bids for the Electrical Construction Work are hereby waived.

Section 2. That the bid from Schuler-Haas is hereby accepted for the Base Bid of \$1,585,800.00 plus \$20,000.00 for a supplemental Field Directive Allowance and an Add Alternative EC-4 in the amount of \$12,900.00 for an aggregate contract price of \$1,618,700.00, and that the contract is now awarded subject to the following contingencies:

- a) Receipt of a Performance Bond and a Labor and Material Bond in the amount of 100% of the bid award amount, in the form satisfactory to the District’s architects and legal counsel.
- b) Receipts of Accord Insurance Certificates in a form satisfactory to the District’s architects and legal counsel.
- c) Execution of an AIA-A101 Owner-Contractor Agreement in a form satisfactory to the District’s architects and legal counsel.

Section 3. The President of the Board of Education, Superintendent, and Clerk of the District, are hereby authorized and directed to execute all necessary documents with Schuler-Haas for the Electrical Construction Work as is herein referred to.

Upon vote the motion was approved unanimously. (6 yeases)

Bid Opening – Asbestos Abatement – Mr. Remza made a motion, seconded by Ms. Howe, WHEREAS notice to bidders has been duly given as required by law for 2022 Capital Improvements Asbestos Abatement Contract Construction Work for the Susquehanna Valley Central School District (the “Asbestos Abatement Work”), as described in the plans and specifications prepared by Arcadis/IBE Group; and

WHEREAS there has been filed with the Clerk of the District in response to the notice bid proposals for providing the specified construction with the required bid bond accompanying each proposal; and

WHEREAS the bid from Abscope Environmental, Inc. (“Abscope”) is the best and lowest responsible bid for the designated public improvement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT.

Section 1. That any irregularities associated with the submittal of bids for the Asbestos Abatement Work are hereby waived.

Section 2. That the bid from Abscope is hereby accepted for the Base Bid of \$152,600.00, and that the contract is now awarded subject to the following contingencies:

- a) Receipt of a Performance Bond and a Labor and Material Bond in the amount of 100% of the bid award amount, in the form satisfactory to the District’s architects and legal counsel.
- b) Receipts of Accord Insurance Certificates in a form satisfactory to the District’s architects and legal counsel.
- c) Execution of an AIA-A101 Owner-Contractor Agreement in a form satisfactory to the District’s architects and legal counsel.

Section 3. The President of the Board of Education, Superintendent, and Clerk of the District, are hereby authorized and directed to execute all necessary documents with Abscope for the Asbestos Abatement Work as is herein referred to.

Upon vote the motion was approved unanimously. (6 yeases)

Bid Opening – General Contractor – Mr. Leighton made a motion, seconded by Mr. Remza, WHEREAS notice to bidders has been duly given as required by law for 2022 Capital Improvements General Contract Construction Work for the Susquehanna Valley Central School District (the “Plumbing Construction Work”), as described in the plans and specifications prepared by Arcadis/IBE Group; and

WHEREAS there has been filed with the Clerk of the District in response to the notice bid proposals for providing the specified construction with the required bid bond accompanying each proposal; and

WHEREAS the bid from Louis N. Picciano & Sons, Inc. (“Picciano & Sons”) is the best and lowest responsible bid for the designated public improvement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT.

Section 1. That any irregularities associated with the submittal of bids for the Plumbing Construction Work are hereby waived.

Section 2. That the bid from Picciano & Sons is hereby accepted for the Base Bid of \$459,625.00, and that the contract is now awarded subject to the following contingencies:

- a) Receipt of a Performance Bond and a Labor and Material Bond in the amount of 100% of the bid award amount, in the form satisfactory to the District’s architects and legal counsel.
- b) Receipts of Accord Insurance Certificates in a form satisfactory to the District’s architects and legal counsel.
- c) Execution of an AIA-A101 Owner-Contractor Agreement in a form satisfactory to the District’s architects and legal counsel.

Section 3. The President of the Board of Education, Superintendent, and Clerk of the District, are hereby authorized and directed to execute all necessary documents with Picciano & Sons for the Plumbing Construction Work as is herein referred to.

Upon vote the motion was approved unanimously. (6 yeases)

Non-Instructional Appointment – Mr. Remza made a motion, seconded by Mr. Bell, that the following non-instructional appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Joleen Rogers	Food Service Helper	MS/HS	As Per Contract	1/18/24

Upon vote the motion was approved unanimously. (6 yeases)

ASSISTANT SUPERINTENDENT’S REPORT – Ms. Kacyvenski gave a brief report on the 2022-23 testing, announcing that SV was number one in the region in seventh and eighth grade ELA, and number two in eighth grade science, chemistry and global history. She said that there were a few areas where we need to address where we didn’t score as expected.

BOARD OF EDUCATION DEVELOPMENT REPORT – No Report

VOICE OF THE PUBLIC #2 – None

MOTION TO ADJOURN – Mr. Remza made a motion, seconded by Mrs. Burkhardt, that the meeting be adjourned. Upon vote the motion was approved unanimously. (6 yeases)

There being no further business, Mrs. Haskell adjourned the meeting at 7:09 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk

